

Desert Breeze Villas

Clubhouse Rules & Reservation Procedures

A. CLUBHOUSE GENERAL RULES & REGULATIONS

1. The clubhouse facilities are for the use of homeowners & their guests, only.
2. Any homeowner who has a tenant residing in their unit who would like to reserve the clubhouse may do so and is ultimately responsible for their tenants' actions and compliance with this policy.
3. There is a \$55.00 charge to rent the clubhouse.
4. During any period in which a member is in default in the payment of monthly dues or special assessment levied by the association, the right to use will be suspended by the board of directors until dues or assessment are paid.
5. No illegal substance will be allowed at any time in the clubhouse (including grounds).
6. The homeowner (or tenant) must be present for the entire time the clubhouse facilities are in use. A homeowner/tenant or parent must accompany children while in the clubhouse.
7. The clubhouse cannot be used for money raising purposes by an individual or organization other than the association.
8. No animals (pets) are allowed in the clubhouse at any time.
9. The homeowner/tenant is responsible for the conduct of his/her guests & proper behavior to prevent damage & excessive noise.
10. If there are any indications rules & regulations are being violated. Proper authorities (police) will be notified immediately.
11. No smoking in the clubhouse.
12. One (1) adult must be present at all times for every five (5) minors. The homeowner/ tenant must be included.

B. PROCEDURE TO RESERVE CLUBHOUSE FACILITIES ONLY

The pool and gym are not permitted to be reserved for private parties or use.

1. Contact the management company for the reservation form or online at www.dbvcondos.com. Complete the form in its entirety and submit along with the two deposits noted. **Applications must be submitted at least 2 weeks in advance of the scheduled event in order to be considered.**
2. Any homeowner who has a tenant residing in their unit who would like to reserve the clubhouse may do so and is ultimately responsible for their tenants' actions and compliance with this policy.
3. Deposit & Reservation Fee
 - a. \$55.00 **non-refundable** deposit is due at time of reservation. This is the cost to reserve the clubhouse for your event
 - b. \$200.00 **refundable** deposit is due at time of reservation. This will be returned to the homeowner/tenant as long as the facility is left clean and there is no damage to the premises. If the deposit is not sufficient to cover the fair value of such cleaning and/or repair, then the homeowner will be assessed the additional amounts owed as determined by the Board of Directors. Additional amounts owed will be placed on the homeowners account and enforceable in the same manner associations assessments are.
 - c. Make checks payable to Desert Breeze Villas Condominiums.
 - d. You must provide 2 separate checks for each deposit.
4. Reservations may be made up to a maximum of six (6) months in advance, and no less than 2 weeks prior to the event.
5. The security deposit, one \$200 check, is refunded when the following occurs:
 - a. The clubhouse facilities are inspected for damage or loss by a member of the board of directors & found in acceptable condition.
 - b. The clubhouse reservation agreement is signed (again) acknowledging if any damage or loss to the association property or personal injury has occurred.
6. The homeowner is responsible for clean-up of clubhouse facilities (including grounds) immediately after the party.
7. If you are a tenant or guest other than the homeowner reserving the clubhouse you must have the rental form signed by the homeowner acknowledging these rules and procedures.

**Desert Breeze Villas Improvement Association
Clubhouse Rental Form**

Today's Date: _____ Requested rental date: _____

Description of function: _____

Homeowner name: _____ Phone # _____

Property address: _____ Email: _____

Responsible party during event (homeowner, tenant, ect):

Name: _____ Contact #: _____

The undersigned agrees to indemnify and hold harmless *Desert Breeze Villas Condominiums & Total Property Management* for any acts of the undersigned and /or guests of the undersigned using the clubhouse at *Desert Breeze Villas*. _____ (initials) **This must be initialed by the owner.**

The undersigned acknowledge receipt of the Desert Breeze Clubhouse Rules & Rental Procedures Policy. We have read, understand and agree to observe and comply with the rules, regulations and policies set forth or referred to therein, as may be revised and/or amended from time to time. **This must be signed by the owner.**

Homeowner Signature

Printed Name

Board's Approval: _____ Title: _____ Date: _____

Post event inspection

The clubhouse facilities were inspected and found to be in acceptable condition. The security deposit has been returned:

Inspecting Person signature

Date

Homeowner/Responsible Party signature

Date

The clubhouse facilities were inspected and found to be in unacceptable condition. The security deposit has not been returned and an evaluation is pending as to the cost in damage and/or cleanup:

Inspecting Person signature

Date

Homeowner/Responsible Party signature

Date