

**Desert Breeze Villas Condominiums
Tenant Registration Form**

1. This form must be submitted within 10 days of a new tenant moving in.
2. Owners are responsible for the timely registration of their tenants with the HOA as well as their actions and any fines for violations.
3. The HOA does not contact and / or manage tenants. All communication is sent to the Owner who must inform Tenants of issues and violations.
4. Owners must provide the information required below and amend the information if it changes.
5. It is recommended that Owners provide Tenants with all the Documents, Regulations and Policies of the Community and note that the information has been provided in their leases so as to best manage the lease and to provide quiet enjoyment of the community by all.

Required Information from Owner and Signature

Phoenix, AZ 85037

Property Address

Tenant(s):

Printed Name

Printed Name

Tenant Phone#

Tenant Email

Lease Start: _____

Lease End: _____

Submitted by: _____

Print Name

Date

Owner Signature

This form can be mailed, faxed or e-mailed to the Management Company

Total Property Management

4020 N 20th St Suite 310

Phoenix, AZ 85016

Ph: 602-952-5581 Fax 602-952-7265

Email: jparker@totalpm.com